

School Cash Registration Steps

Step 1: Register

If you have not registered, please go to:

<https://burnaby.schoolcashionline.com/> and complete registration steps



Step 2: Confirmation Email

You will receive a registration confirmation e-mail prompting you to sign into your account. Use your email address and password you just created to sign in

Step 3: Add Student

*(top right corner 'My Account' tab – 'Add student' – *or top left corner on your smartphones)*

This step will connect student (your child) to your School Cash account

1. Enter the **School Board Name**
2. Enter the **School Name**
3. Enter **Student number** (if you know it)
4. Enter student's **Last name**
5. Enter student's **Birthday** and confirm
6. On the next page confirm that you are related to the added person (yourself or your child)
 - choose '**Other**' and
 - check off '**I Agree**' boxYou have been added now to your account now

[Home](#) > [MY ACCOUNT](#) > [Add Student](#)

Add Student

1. Type in the School Board name and select one from the list

Burnaby School District

☐ Type in the School Board name and select one from the list

2. Select School Name from the list

Select school...

3. Enter student information

Student Number

☒ I don't have the student number.

First Name

Last Name

Birth Date

MM/DD/YYYY

Date format: mm/dd/yyyy

Confirm

[I don't want to add a student](#)

Step 4: View Items

Click on '**Items**' Tab (next to My Account tab) and you will see all the items available for payments.

Proceed with purchasing item(s) by '*adding it to cart*'