

Burnaby South Secondary School
Parent Advisory Council (PAC) Annual General Meeting

MINUTES

Wednesday, May 24, 2023 @ 7:00 pm
In person @Multi-Purpose Room

Attendees:

Hoti Alberts, DPAC Representative
Cherry Huang, Communications Liaison
Nelly Law, Member at Large
Echo Wu, Treasurer
Linda Lee, Co-Chair
Ellen Tian, Chair
Ms. Victoria Lee, Principal
South Parents

Regrets:

Amelia Lai, Volunteer Liaison

1. Welcome and Introductions
 - a. Ellen gave a brief overview of the year and introduced the meeting as the last general meeting of the year
 - b. Self introductions by parents, Principal Lee and PAC members
2. Principal's Presentation by Principal Victoria Lee
 - a. New report card policy – Ms. Lee presented on the new report card policy and how it works in practice
 - b. General school updates – Ms. Lee provided updates on the Rebel Fest last week and SFU graduation ceremony this coming weekend.
3. PAC Financial Report
 - a. Account balances - Echo presented year-end financials.
 - b. 2022-23 gaming fund – Echo reported back on PAC's submission attempt to make up for the mistake by previous PAC. It was discovered in December 2022 that the previous PAC didn't submit an application for gaming funds for 2022-23. Although this PAC's application was rejected, Echo put in a lot of work and produced financial statements and budgets which can be used for our application for the 2023-24 school year. This PAC is in the process of

producing handbooks and procedure guides so that such a mistake will be avoided moving forward.

4. DPAC Report
 - a. Hoti provided updates on district level: changes in gaming fund policy re: 36 months to 24 months; DPAC elections, etc.
5. A year in review – celebration of the year
 - a. Cherry created a year-in-review slide show, showcasing activities PAC carried out during the 2022-23 school year.
6. PAC Elections for 2023-24
 - a. Nominations and voting results: current members of PAC got voted in by all parents in attendance:
 - i. Hoti Alberts, DPAC Representative
 - ii. Cherry Huang, Communications Liaison
 - iii. Nelly Law, Member at Large
 - iv. Echo Wu, Treasurer
 - v. Linda Lee, Co-Chair
 - vi. Ellen Tian, Chair
 - vii. Amelia Lai, Volunteer Liaison
 - b. PAC will put out a call for volunteer for the vacant positions of Secretary and Sports Liaison at the first GM next year.
7. Questions and Answers (time permitting)

This is the last PAC General Meeting of the year!

A heart-felt thank you to all parents for your continuous support and contribution to Burnaby South Secondary Parent Advisory Council.

What a successful year we have had together! We look forward to working with you in 2023-24!

If you have any questions or suggestions, please contact us at:

chair.burnabysouthsecondary@gmail.com; and
cochair.burnabysouthsecondary@gmail.com

**Your BSS PAC Executive Team 2022-23 is comprised of
parents and/or guardians of
Burnaby South Students.**