

**BURNABY SOUTH AND BC PROVINCIAL
SCHOOL FOR THE DEAF SECONDARY
SCHOOL PARENT ADVISORY COUNCIL**

CONSTITUTION

SECTION I NAME

The name of the organization shall be the Burnaby South and BC Provincial School for the Deaf Secondary School Parent Advisory Council hereafter known as the PAC.

SECTION II OBJECTIVES

The objectives of the organization will be

1. To enhance communication between parents, school staff, community, students and administration.
2. To provide for a formal means of consultation and recommendations.
3. To promote co-operation between the home and the school in providing for the education of students.
4. To contribute to the effectiveness of the school by promoting the involvement of parents and other community members.

BY-LAWS

SECTION III MEMBERSHIP

1. All parents and guardians of students registered at Burnaby South and BC Provincial School for the Deaf Secondary School.

SECTION IV EXECUTIVE

1. The PAC shall elect officers from the voting members for each school year with the following limitation in that the officer shall not be an employee of any BC school district. Number and positions should be determined on an annual basis and may include the following:
 - a) **Chair or Co-chairs**
 - b) **Treasurer** – shall be responsible for and report on the accounts, if any, of the organization
 - c) **Secretary**
 - d) **DPAC Representative(s)**
2. Vacancy of chair/co-chairs, treasurer, secretary, DPAC representative(s) or other positions as determined on an annual basis. If any officer resigns during a term of office or if any office is not filled at the time of elections, the PAC may appoint a voting member of the PAC with limitation specified above to fill the vacancy until election.

SECTION V ELECTION

1. Election term – the length of term of executive positions shall be one year.
2. Such terms shall be from May to May unless otherwise decided by a vote of the PAC.

SECTION VI CONSTITUTION AMENDMENTS

Amendments to the Constitution and By-laws of the PAC may be made at any PAC meeting in which business is conducted, providing:

1. Written notice of the meeting has been given to all members (14 days minimum)
2. The notice of the meeting shall include notice of the specific amendments proposed
3. A two-third (2/3)-majority vote of those voting members present at the meeting will be required to amend the Constitution and By-laws.

SECTION VII QUORUM

The voting members present at any duly called PAC meeting shall constitute a quorum.

SECTION VIII PROCEDURE

1. Meetings will be conducted efficiently and with fairness to the members present.
2. If procedural problems should arise, “Robert’s Rules of Order” will be used to resolve the situation, unless they are in conflict with the guidelines in this Constitution.

SECTION IX DISSOLUTION

1. In the event of dissolution and following payment of all outstanding debts, disbursement of remaining funds will be to such charitable organization or organizations in British Columbia having similar charitable purpose. This provision shall be unalterable.

SECTION X SCHOOL PLANNING COUNCIL

1. The election of representatives to the School Planning Council (SPC) must be by secret ballot.
2. Three parent representatives to the SPC shall be elected annually from voting members of the PAC, who are not employees of any school district. One of the representatives must be an elected officer of the PAC.
3. The term of office for SPC representatives shall be for one year from May to May as above.
4. The SPC representative shall:
 - a) Be one of three elected SPC representatives
 - b) Represent and speak on behalf of the PAC at SPC meetings
 - c) Take direction from the general PAC membership
 - d) Report back to the PAC at general meetings.