

BS PAC Executive Meeting Minutes - Nov. 24, 2022

Attendees:

Ellen Tian, Chair
Linda Lee, Co-Chair
Echo Wu, Treasurer
Hoti Alberts, DPAC Representative
Amelia Lai, Volunteer Liaison
Cherry Huang, Communications Liaison
TBD, Sports Liaison
Nelly Law, Member at Large
Victoria Lee, Principal

Regrets:

Comfort Arivibi, Secretary

Agenda:

1. Welcome and Introduction of New PAC Members

o New PAC members and Roles/Responsibilities

- Vacant position for Sports Liaison
- Comfort Arivibi has accepted the position of PAC Secretary
- Hoti Alberts has accepted the position of DPAC Representative
- Cherry Huang has accepted the position of Communications Liaison

o Housekeeping

- Washroom, fire exit

o Group norms

- Our meetings will begin and end on time.
- We will listen to each other and not interrupt.
- We will make sure everyone has had a chance to speak.
- We will support our facilitator's efforts to moderate discussions.
- We will avoid ethnic or gender-based humor.
- We will speak respectfully to each other.
- We will bring before the whole group any concerns regarding our group cohesion.
- We will keep our discussions about sensitive topics confidential and allow official communication with parents and school administration to be the main information channel.

2. December 8 PAC GM Winter Social

- o Request school band to attend and play music
- o Catering

- Dumpling making for parents led by Echo
- Promotion: flyer; invitation by Linda to be sent out next week
- **Agenda:**
 - Welcome and Introductions
 - Student clubs: Consensus to invite a couple of clubs to present at each AGM so parents can familiarize themselves with school clubs. Interact Club will be invited to Dec. 8 GM
 - Principal's presentation
 - PAC Financial report – report balances, any funding requests
 - Liaison reports
 - Old Business
 - New Business
 - Next Meeting to address funding requests
- **Funding Requests**
 - Refer to Ministry guidelines on how PAC gaming funds can be used
- **Jan. 18 Parent Information Evening**
 - School open house
 - PAC is invited to set up a table at the event.
- **“Parents Learning Together series” - Michael J. Fox Theatre**
 - Jan. 16: “Talking to Your Teens—Parents’ Guide to Open Communication” presentation by Lakshmi Bhagavatula, Acting Executive Director & Adage Project Co-coordinator of the Vancouver & Lower Mainland Multicultural Family Support Services Society
 - April 24: About Managing Healthy Screen Time. Will request Noam Samet, Safe School Specialist, to present at this event.
 - Registration: EventBrite; registration open to South Parents first, then other secondary schools
 - No catering as food and drinks not permitted in theatre
 - Set-up, clean-up, and technical management (PowerPoint; flip charts; running mike for Q&A) to be arranged by Victoria Lee with Theatre
 - Volunteers to greet parents, check tickets, usher
 - Attendees: 600 max; cap at 300?

Next PAC Executive Meeting: Thursday December 15, multi-purpose room, Finance Committee
Next PAC GM: Thursday January 12, 7:00 pm, to be held over Zoom